

## *Position Description: Subject Teacher*

### **Mission**

John Paul College provides an exemplary and holistic education within the Catholic tradition. We believe every student's success is grounded in quality learning and teaching, and a school culture that fosters wellbeing, promotes resilience and inspires faith in action.

"With Him is the Fullness of Life"      Jn 10:10

Our motto is our vision—the commitment to ensure every member of our community is empowered to achieve success, act with integrity and contribute to the common good—Christian discipleship for a just world.

### **Purpose of Position**

All teachers at John Paul College are responsible for providing the best possible education for each student, in line with the School's Mission and priorities.

John Paul College Teachers will provide students with a child-safe environment, which will proactively monitor and support student wellbeing and exercise pastoral care in a manner which reflects school values.

Teachers will contribute to the achievement of the School's mission and strategic priorities through the development and delivery of high quality, best practice teaching and learning support programs for students with diverse learning needs.

Every teacher contributes to the motivation, engagement and success, academic and otherwise, of students they teach in scheduled classes, as well as those they supervise and work with during co-curricular activities.

### **Reporting Relationships**

<b>Reports to</b>	Learning Area Leader
<b>Associated Relationships:</b>	Principal Deputy Principals Middle and Senior School Learning Coordinators Other positions as appropriate

### **Areas of Responsibility**

<b>Teaching Practice</b>	<ul style="list-style-type: none"> <li>• Deliver lessons which are thoroughly prepared, incorporate appropriate resources and designed to engage all students in learning</li> <li>• Teaching strategies are developed, implemented, and reviewed according to their impact on student learning.</li> <li>• Be enthusiastic about the teaching whilst bringing a range of academic expertise and life experiences to the classrooms</li> <li>• Deliver holistic, student-centred learning with choice, opportunity and celebration of achievement</li> <li>• Maintain a positive environment in the classroom which is respectful of all present and fosters student learning</li> <li>• Provide prompt and regular feedback to students on their progress within the subject(s) taught</li> <li>• Monitor and report on student progress and report any matters of concern in accordance with school policies and procedures</li> </ul>
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<b>Curriculum</b>	<ul style="list-style-type: none"> <li>• Contribute to the development of curriculum, documentation, teaching and assessment materials, including electronic materials within the subject(s) taught</li> <li>• Curriculum content and assessment practices engage students in learning</li> <li>• Curriculum compliance requirements as set both internally and externally are met to a high standard of compliance reflecting best practice</li> <li>• Attend and contribute to subject team, Learning Area, pastoral and staff meetings</li> </ul>
<b>Pastoral Care</b>	<ul style="list-style-type: none"> <li>• Undertake pastoral care sessions as required and student welfare duties, being sensitive to students experiencing personal, social, or organisational problems and liaise with relevant colleagues <ul style="list-style-type: none"> <li>• Monitor and report on students' wellbeing in accordance with school policy and procedures</li> <li>• Liaise with parents in relation to student issues as required</li> </ul> </li> </ul>
<b>Professional Learning</b>	<ul style="list-style-type: none"> <li>• Annually prepare a professional learning plan(ARM) in accordance with school priorities and individual learning needs</li> <li>• Undertake professional development and further education relevant to the role</li> <li>• Engage in Teacher Annual review processes in accordance with school procedures and timelines</li> </ul>
<b>Other Duties</b>	<ul style="list-style-type: none"> <li>• Participate in co-curricular activities, including School sport days, attendance at Camps and other events as required</li> <li>• Be familiar with all relevant School Policies, relating to workplace as well as education</li> <li>• Maintain a safe and healthy environment and report any hazards in accordance with school procedures</li> <li>• Complete academic reports for all students taught in accordance with School Reporting guidelines and timeframes and attend all Parent /Teacher/Student nights</li> </ul>

### Key Selection Criteria

All applicants need to meet the following key selection criteria:

- A demonstrated understanding and commitment to the ethos of a Catholic school and its mission
- A well-articulated understanding of what it means to be a teacher in a Catholic school
- A demonstrated commitment to personal professional learning
- A demonstrated knowledge of their teaching areas, including sound knowledge of Victorian Certificate of Education (VCE) and/or the Victorian Curriculum studies which are within the auspices of their learning area.
- Demonstrated commitment to achieving best practice in teaching and learning
- A well-articulated vision of their pedagogical approach in the classroom
- An understanding of the challenges of teaching in a 21st century classroom
- A demonstrated understanding and commitment to child safety
- Demonstrated ability to work with others towards a common goal



### **Additional Information**

John Paul College is committed to developing a culture to maintain the safety of each student in our care. The College regards its child protection responsibilities with the utmost importance and as such, is committed to providing the necessary resources to ensure compliance with all relevant child protection laws and regulations and maintain a child safe culture. All staff employed at John Paul College are required to abide by our Child Safe Policies and commit to our Child Safe Code of Conduct. All subject teachers must hold a Victorian Institute of Teaching Registration.

