

November 2020

Dear Parents

The College Board have approved the budget and school fee structure for 2021.

In setting the fees the Board has been very mindful of the financial difficulties which many parents have faced in 2020 and may continue to face in 2021. The College is conscious of keeping school fees as low as possible to make education at John Paul College affordable for as many families as possible. With this in mind, fees for year 7 have been frozen at the 2020 rate and other year levels increased by \$100 for the year or 1.7%.

The attached School Fees and Charges Schedule for 2021 provides further information and explains the payment methods available. A discount of 4% is available where fees are paid in full by 19 February 2021.

Where applicable below, please return forms to the Finance Office by Friday 11 December 2020.

For families new in 2021 to John Paul College

1. Direct Debit Authority – this must be completed and returned.
2. Camps, Sports and Excursions Fund (CSEF) - complete and return if you meet the eligibility criteria.

For families already at John Paul College

1. Direct Debit Authority - only return this if you wish to make a change in your payment frequency or if your account details have changed – we will continue to use your existing details otherwise.
2. Camps, Sports and Excursions Fund (CSEF) – only return this if you are now eligible and did not submit the form last year.

I would like to take this opportunity to sincerely thank our College staff, Board members and their families for their individual and collective contributions made during the year. These efforts enable our children to receive a high quality Catholic education within a safe and caring environment.

On behalf of the College Board, may I wish you and your family a happy and holy Christmas and a prosperous and safe 2021.

Yours sincerely



Carolyn McAlister
Chair John Paul College Board

Finance Office and Payment of School Fees

The Finance Office will be open from 8.00am to 4pm from Wednesday 27th January 2021. It is located in the main administration building (enter via gate 5). Alternatively you can email jpcfinance@jpc.vic.edu.au with any school fee related query.

If you are experiencing financial difficulties in relation to school fees, please contact the Finance Office for an application form for family assistance (fee relief) and to make an appointment for a confidential discussion. Please complete your application by 26th February 2021.

Uniform Shop

The John Paul College Uniform shop is managed by Dobsons, offering instore and online purchasing services.

Regular Opening Hours: Thursdays 12:30pm – 4pm and Saturdays 9:00am – 12:00pm

Please refer to the attached flyer for additional opening hours over the December – January period.

Facing the College from McMahons Road, the shop is located to the left of the gymnasium, in the Stella Maris Centre (enter via Gate 6 or Gate 8).

Shop with Dobsons online at <https://dobsons.com.au/schools/jon-paul-college/>

Offering a \$10 flat rate shipping on all online orders delivered within Melbourne and in-store collection via 'Click & Collect' free of charge. Click & Collect orders may be collected on opening days.

Credit card, EFTPOS and Afterpay facilities are available.

Second Hand Items

John Paul College is conscious of improving recycling levels and of the desire by many parents wishing to trade their second-hand education items. To assist in improving services to parents at the school, we are offering the below services for you to consider.

Dobsons – offer a service for buying and selling second-hand items including uniforms, sporting equipment, stationary and more. Buy and sell online at <http://www.uniformswapshop.com.au/>

Sustainable School Shop - browse and search the sale ads online. For more information please refer to www.sustainableschoolshop.com.au. Phone enquiries should be directed to 0438 743 444.

School Fees & Charges Schedule for 2021

Enrolment Application Fee

The non-refundable fee to lodge an application for enrolment is \$100 per student. This is payable at the time of application.

Acceptance Fee Deposit

Upon advice from the school that the enrolment application is successful, a non refundable fee deposit of \$250 is payable. This fee deposit will be deducted from your Annual Tuition Fee in the year you commence with John Paul College.

School Fees:	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Annual Tuition Fee per student [^]	\$4,950	\$5,850	\$6,100	\$6,100	\$6,100	\$6,100

[^] A 4% discount applies when paid in full by 19th February 2021.

Sibling Discounts

To assist families with the cost of education, a discount is available where more than one child attends John Paul College.

2nd Child \$700 3rd Child \$1,100 4th & subsequent children \$2,000

The following options are available at additional cost:

School Bus: Carrum Downs / Chelsea / Patterson Lakes \$810

Places on the bus are subject to transport regulations. Preference will be given to junior students and as places are limited, casual use of the bus is not available.

Registrations online are now closed. Please contact Reception if you require a seat for 2021 and have not applied previously. Charges will appear on your account in January.

VET Course Fees

VET Courses provide students with a range of alternate learning pathways. These courses are conducted by external course providers and fees for these courses are in addition to those of John Paul College. The funding provided for VET courses is subject to change each year, and every effort is made to keep VET fees low. Should your child withdraw from the course or leave the school after the organisation's cut off date, the full year's fees will remain payable by you. The College website has details of John Paul College VET fees.

Statement of Fees

A statement showing your Term 1 fees and charges will be supplied to you by mid-January. Monthly statements will also be sent during the year to your nominated email address. School fees and charges are subject to change as approved by the College Board.

School Fee Payment Options

Due Date for Payment of 2021 Fees

The Annual Fees and all other charges are due and payable in full by **19th February 2021**.

John Paul College offers several payment options to help families meet their school fee obligations. It is expected that where fees are not paid in full by 19th February, they will be progressively paid by regular direct debits each fortnight, month or quarterly. Where fees are not paid by direct debit and have not been paid in full by the end of each term a \$100 administration fee per term may be applied to your account.

Note that school fees and charges must be up to date in order for your child to attend optional extra-curricular events such as the Central Australia or overseas trips.

Methods of Payment Available

1. Payment in Full by 19th February 2021

Where you elect to pay fees in full by this date, the school will allow a special discount of 4% off the Annual Tuition Fee only. Payments made after this date will not be eligible for this discount.

2. Payments by Direct Debit

A direct debit from your bank account or credit card can be arranged at intervals of either fortnightly, monthly, quarterly or annually. (Refer below schedule for dates)

Direct Debit Schedule of Payment Dates

Annual – 4% discount off Tuition Fee

1 February Friday 19

Quarterly

1 February Tuesday 23
2 April Tuesday 27
3 July Tuesday 27
4 October Tuesday 26

Monthly

1 February Monday 22*
2 March Monday 22*
3 April Tuesday 20
4 May Thursday 20
5 June Monday 21*
6 July Tuesday 20
7 August Friday 20
8 September Monday 20
9 October Wednesday 20
10 November Monday 22*

Fortnightly

1 February Thursday 4
2 February Thursday 18
3 March Thursday 4
4 March Thursday 18
5 April Thursday 1
6 April Thursday 15
7 April Thursday 29
8 May Thursday 13
9 May Thursday 27
10 June Thursday 10
11 June Thursday 24
12 July Thursday 8
13 July Thursday 22
14 August Thursday 5
15 August Thursday 19
16 September Thursday 2
17 September Thursday 16
18 September Thursday 30
19 October Thursday 14
20 October Thursday 28

3. Alternate arrangement

Payment plans outside of the above arrangements including Family Assistance need to be discussed and agreed by the Business Manager. Please contact the College on 9784 0200 to make an appointment before the 26th February 2021.

*Direct debits will occur on dates indicated where the 20th of the month falls on the weekend. Should you need to make a change to your direct debit arrangements 48hours notice is required to jpcfinance@ipc.vic.edu.au



Office Use Only: Debtor Name: Debtor ID: Date Processed:

Direct Debit Authority

Please return to the Finance Office (Main Office Gate 5) by 11th December 2020

Only required for new JPC families or if wanting to change existing arrangements

I/We have read the Client Service Agreement on the College website outlining the payment of school fees by direct debit and I/we understand the conditions and responsibilities as set out in that document.

I/We hereby authorise John Paul College to continue debiting my/our bank account/credit card ongoing for the express and sole purpose of the payment of my/our school fees, until a new direct debit authority is supplied.

<input type="checkbox"/> Annual*	<input type="checkbox"/> Fortnightly*	<input type="checkbox"/> Monthly*	<input type="checkbox"/> Quarterly*
(Please indicate method of payment with a ✓)			
<input type="checkbox"/> Direct Debit from Bank Account			
Bank Name:			
Account Name:			
BSB: _ _ _ / _ _ _			
Account Number:			
OR			
<input type="checkbox"/> Direct Debit from Credit Card (Mastercard or Visa only)			
Card No:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Expiry Date:	<input type="text"/>	/	<input type="text"/>
Cardholder name: (Please Print)			
Cardholder signature:			
*Payment dates as per attached schedule. Should my/our account be in arrears or a payment fail to be made, then I/we authorise the school to continue to debit my/our account until all monies due to John Paul College have been paid.			

Parent Full Name: Phone:

Student/s Name/s:

Email for Fee Statements:

Signature: Date: